



<p>Job Title: LTP Coordinator</p> <p>Reports to: President, Mission Minor Softball</p>	<p>COMPENSATION</p> <p>\$2000/season (this position has to be applied for yearly)</p>
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ESSENTIAL DUTIES AND RESPONSIBILITIES

This position is responsible for developing the players, coaches and volunteers through the SBBC LTP program. The coordinator also acts as a parent liaison for the LTP program and to provide feedback to the MMSA executive on any potential issues.

REPORTING STRUCTURE

This position reports to the President of MMSA and the executive as directed.

EXAMPLES OF WORK

Listed examples are illustrative and representative of the tasks required of this position and are not intended to be complete or exclusive;

- Responsible for organizing and facilitating the LTP program
- Responsible for organizing and facilitating parent involvement for the LTP program.
- Responsible for attending all required training from SBBC for the successful implementation of the LTP program
- Responsible for providing feed back to the executive on a regular basis so they can dedicate both volunteers and funding as required.
- Responsible to work with the school liaison volunteer to provide a consistent and effective message to the schools in Mission.
- Responsible to work with the volunteers to implement and carry out the "LTP FUN DAY".

REQUIRED QUALIFICATIONS

- The position qualifications are to be reviewed and approved by the MMSA executive and approved by balloting or vote prior to the assigning of the position to the successful applicant.
- Consideration will be given to applicants that have experience in working with young children and their parents.

This position outline is a general guideline and does not represent all encompassing details. The position assumes that the incumbent has both the mental and physical requirements to carry out the above defined duties.